



# City of San Leandro

Meeting Date: June 2, 2014

## Staff Report

---

**File Number:** 14-199

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.F.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Uchenna Udemezue  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** Staff Report for a Resolution Awarding a Construction Contract to A Good Sign & Graphic Company for the Downtown Garage Parking Sign Project, Project No. 2013.0341

---

### SUMMARY AND RECOMMENDATIONS

The subject project will design, fabricate, and install decorative illuminated "PARK" signs near each entrance to the Downtown Parking Garage and an "ENTER" letter sign will be installed above the garage entrance at the surface parking lot. Staff recommends that the City Council award the contract to the lowest responsible bidder, A Good Sign & Graphic Co., in the amount of \$43,825.00 for the subject project.

### BACKGROUND

The exterior of the new Downtown Parking Garage was designed to complement and fit with adjacent downtown building architecture and not appear like a typical parking structure and as such, the construction includes only minimal signage. To increase parking usage at this location, improved and attractive signage is desired to make the facility more inviting and the entrances easy to find.

Design intent drawings that provide concept, layout and dimensions for each of the signs were prepared by SZFM Design Studios. Using the design intent, the project will include art work, detailed sign design, electrical load determinations, fabrication and installation of the signage. Staff will review and comment on artwork and design throughout the process.

### Analysis

The bids were opened on April 29, 2014. Four (4) bids were received ranging from \$43,825 to \$120,071. A Good Sign & Graphic Co. was determined by staff to be the lowest responsible bidder. The engineer's estimate for the work was \$97,000. Staff verified that the contractor has a valid license with the Contractors State License Board.

**Environmental Review**

Signage is a component of the garage structure; the environmental process was completed as part of the Downtown Transit Oriented Development (TOD) Strategy Environmental Impact Report (EIR).

**Permits and/or Variances Granted**

City Sign & Electrical permits will be procured for this work prior to installation.

**Fiscal Impacts**

The total cost of this project including artwork, design, fabrication and installation is estimated at \$81,000.

**Budget Authority**

The improvements will be funded using the Successor Agency Fund previously approved for construction of the Downtown Parking Garage in account number 982-86-063.

**ATTACHMENTS**

- Bid Summary

**PREPARED BY:** John O'Driscoll, Associate Engineer, Engineering and Transportation Department

# BID SUMMARY



This document is a summary of bids received for the subject project and are provided only as a convenience. Listing of a particular bid is not a finding that such bid has been found to be responsive or accepted as complete by the City. An award of contract, if any, is subject to approval of the City Council and/or the City Manager. Contractors should refer to the contract documents for bidding information.

PROJECT TITLE: Downtown Garage Parking Sign  
 PROJECT NO.: 2013.0341  
 BID NO.: 13-14.013

BID OPENING		ENGINEER'S ESTIMATE		A Good Sign & Graphics, Co.		Fluoresco Lighting & Signs		PVL Signs & Graphics			
DATE: Tuesday, April 29, 2014		Date Approved: 4/1/2014		2110 South Susan Street		5505 S. Nogales Highway		1420 E. Saint Andrew Place, Unit F			
TIME: 3:00 p.m.		Prepared by: J. O'Driscoll		Santa Ana, CA 92704		Tucson, AZ 85706		Santa Ana, CA 92705			
LOCATION: City Clerk's Office				Phone: (714) 444-4466		Phone: (510) 633-4153 x6802		Phone: (714) 557-3500			
				Fax: (714) 444-4431		Fax: (510) 633-4171		Fax: (714) 557-3501			
ITEM NO.	ITEM	QUANTITY	UNIT COST	ITEM COST	UNIT COST	ITEM COST	UNIT COST	ITEM COST	UNIT COST	ITEM COST	
1	Furnish design services, all material, equipment and labor to fabricate and install illuminated and non-illuminated garage signage and associated electrical service and all other work shown on the plans or in the specifications	1 LS	\$97,000.00	\$97,000.00	\$43,825.00	\$43,825.00	\$53,875.00	\$53,875.00	\$94,700.00	\$94,700.00	
<b>TOTAL BASE BID:</b>				<b>\$97,000.00</b>	<b>\$43,825.00</b>		<b>\$53,875.00</b>		<b>\$94,700.00</b>		
SUBCONTRACTORS:				TNT Electric Signs		None		None			
SECURITIES:				10% Bid Bond		10% Bid Bond		10% Bid Bond			
NOTES:											

Reviewed by: John O'Driscoll Date: 4/30/14  
 John O'Driscoll, Project Manager

Reviewed by: Nick Thom Date: 4/30/14  
 Nick Thom, Senior Engineer

# BID SUMMARY



This document is a summary of bids received for the subject project and are provided only as a convenience. Listing of a particular bid is not a finding that such bid has been found to be responsive or accepted as complete by the City. An award of contract, if any, is subject to approval of the City Council and/or the City Manager. Contractors should refer to the contract documents for bidding information.

PROJECT TITLE: Downtown Garage Parking Sign  
 PROJECT NO.: 2013.0341  
 BID NO.: 13-14.013

<b>BID OPENING</b>		<b>ENGINEER'S ESTIMATE</b>		Arrow Sign Company		
DATE: Tuesday, April 29, 2014		Date Approved: 4/1/2014		1051 46th Avenue		
TIME: 3:00 p.m.		Prepared by: J. O'Driscoll		Oakland, CA 94601		
LOCATION: City Clerk's Office				Phone: (510) 533-7693		
				Fax: (510) 533-0815		
ITEM NO.	ITEM	QUANTITY	UNIT COST	ITEM COST	UNIT COST	ITEM COST
1	Furnish design services, all material, equipment and labor to fabricate and install illuminated and non-illuminated garage signage and associated electrical service and all other work shown on the plans or in the specifications	1 LS	\$97,000.00	\$97,000.00	\$120,071.00	\$120,071.00
<b>TOTAL BASE BID:</b>				<b>\$97,000.00</b>	<b>\$120,071.00</b>	
<b>SUBCONTRACTORS:</b>				BEI Construction		
<b>SECURITIES:</b>				10% Bid Bond		
<b>NOTES:</b>						

Reviewed by: John O'Driscoll Date: 4/30/14  
 John O'Driscoll, Project Manager

Reviewed by: Nick Thom Date: 4/30/14  
 Nick Thom, Senior Engineer



# City of San Leandro

Meeting Date: June 2, 2014

## Resolution - Council

---

**File Number:** 14-201 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Uchenna Udemezue  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** RESOLUTION Awarding a Construction Contract to A Good Sign & Graphic Company for the Downtown Garage Parking Sign Project, Project No. 2013.0341 (awards the contract to the lowest responsible bidder in the amount of \$43,825.00 from the City's Successor Agency Fund)

---

WHEREAS, the City of San Leandro did, on April 29, 2014 publicly open, examine and declare all sealed proposals or bids for doing the work described in the bid documents for the subject project; and

WHEREAS, said proposals were submitted to the Engineering and Transportation Director who has found that the proposal hereinafter mentioned is the lowest responsive bid by a responsible bidder for doing said work; and

WHEREAS, the subject project was included in an Environmental Impact Report of the California Environmental Quality Act.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

That said City Council hereby rejects all of said proposals or bids except that herein mentioned; hereby waives any irregularities in the proposal or bid of the lowest responsible bidder; and hereby awards the contract for doing said work to the lowest responsible bidder therefore, to wit A Good Sign & Graphic Co., in the amount of \$43,825.00.

BE IT FURTHER RESOLVED:

That if the above named contractor is unable to execute the contract, then the City Manager is authorized to award this contract to the next lowest responsible bidder, execute all documents to effect the award, and take all actions necessary to recover any bid security from the low bidder necessary to make the City whole in its acceptance of the lowest bid.